

Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at <http://somerset.moderngov.co.uk/mgListPlans.aspx?RPId=134&RD=0&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions are shown in the plan as being proposed to be taken within a ten day period, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://www.somerset.gov.uk/CabinetForwardPlan>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Julia Jones in the Community Governance Team by telephoning (01823) 359027 or 357628.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from www.adobe.com
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings and details of planned key decisions to be taken by Cabinet Members or Officers can be found on the County Council's website at:

<http://www1.somerset.gov.uk/council/boards.asp?boardnum=3>

Weekly version of plan published on 4 February 2021

FP Refs / Date proposed decision published in Forward Plan	When decisions due to be taken and by whom (**)	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
15 December 2020	Director of Children's Services 11 Feb 2021 Approval to re-appoint a main contractor for Sky College's expansion	Issue: Approval to re-appoint a main contractor for Sky College's expansion	110221 - Cabinet Member Key Decision - Re-appointment of Main Contractor at Sky College 110221 - Appendix A - Sky College - Original Decision Special urgency notice Decision record.F		Phil Curd, Service Manager: Specialist Provision and School Transport Tel: 01823 355165
10 February 2021	Director of Commissioning and Lead Commissioner for Economic Community Infrastructure, Director of Finance 19 Feb 2021	Issue: Public Sector De-Carbonisation Grant	Officer Key Decision - Public Sector Decarbonisation Grant FINAL Officer Key Decision - Public Sector Decarbonisation Grant Appendix A EIA Special urgency notice decarbonisation		
15 December 2020	Director of Commissioning and Lead Commissioner for Economic Community Infrastructure Not before 22nd Feb 2021 To go out to tender to re-procure E book & E audio book services for Somerset County Council Library Service on behalf of itself and partner authorities in the South West region	Issue: Re-procure E book & E audio book services.			Alyn Jones, ECO Operations Director Tel: 01823 359003

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26 January 2021	Director of Commissioning and Lead Commissioner for Economic Community Infrastructure Not before 22nd Feb 2021	Issue: 5 Year Extension of the Community Use and Leisure Agreement (CULA) - Building Schools for the Future (PFI Contract).			
1 December 2020	Cabinet Member for Economic Development, Planning and Community Infrastructure Not before 1st Mar 2021 To extend existing SSEF grant funding agreement with SCF	Issue: Decision to extend the Somerset Social Enterprise Fund grant funding agreement with the Somerset Community Foundation			
1 December 2020	Cabinet Member for Education and Transformation 1 Mar 2021	Issue: Creation of New Academies in Somerset			Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260

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23 January 2020	Cabinet Member for Adult Social Care Not before 1st Mar 2021 To extend the current contract for advocacy services for adults for up to two years from its current end date of 30th April 2020. New Government regulations / codes of practice associated with the Mental Capacity (Amendment) Act 2019 are expected in 2020 / 2021 and will determine the nature of the future service.	Issue: Contract Amendment - Somerset Advocacy Service			Dave Williams, Senior Commissioning Officer Tel: 01823 359103;
23 October 2020	Cabinet Member for Children and Families Not before 1st Mar 2021 y closing Penrose Special School and increasing Elmwood Special School's capacity and age range prior to the relocation to Bower Lane in Bridgwater.	Issue: Approval to amalgamate Penrose and Elmwood special schools			Phil Curd, Service Manager: Specialist Provision and School Transport Tel: 01823 355165

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6 January 2021	Director for Economic and Community Infrastructure Commissioning Not before 1st Mar 2021 To approve, in consultation with the Director of Finance, Somerset County Council's acceptance of Getting Building Funding for the Digital Innovation Centre and to authorise the commencement of early enabling works	Issue: Digital Innovation Centre - Acceptance of Getting Building Funding and Commencement of Early Enabling Works			Samantha Seddon, Service Manager-Economy
6 January 2021	Director for Economic and Community Infrastructure Commissioning Not before 1st Mar 2021 To approve Somerset County Council's acceptance of European Regional Development Funding for the Digital Innovation Centre	Issue: Digital Innovation Centre - Acceptance of European Regional Development Funding			Samantha Seddon, Service Manager-Economy

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23 December 2020	ECI Operations Director Not before 1st Mar 2021 To extend the existing Traffic Signals and Ancillary Equipment – Maintenance Contract	Issue: Extension of Traffic Signals and Ancillary Equipment - Maintenance Contract		Part exempt	Bev Norman, Service Manager - Traffic Management, Traffic & Transport Development Tel: 01823358089
1 December 2020	Cabinet Member for Highways and Transport Not before 8th Mar 2021	Issue: Highways Term Maintenance and Vehicle Fleet Maintenance - Novation of Contracts.			Alyn Jones, ECO Operations Director Tel: 01823 359003
10 September 2019	Cabinet Member for Economic Development, Planning and Community Infrastructure Not before 8th Mar 2021 Agreement to endorse the Heart of the South West (HotSW) Local Industrial Strategy (LIS) which	Issue: Heart of the South West Local Industrial Strategy and SCC innovation centres			Paul Hickson, Strategic Manager - Economy and Planning Tel: 07977 400838
30 July 2020	Cabinet Member for Resources Not before 8th Mar 2021	Issue: Sale of land adjacent to Colliers Court, Frome			Charlie Field, Estates Manager, Corporate Property Tel: 01823355325

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2 November 2020	Cabinet Member for Children and Families Not before 8th Mar 2021	Issue: Approval to expand Sky College by increasing its designation; age range and capacity			Phil Curd, Service Manager: Specialist Provision and School Transport Tel: 01823 355165
24 August 2020	Cabinet Member for Economic Development, Planning and Community Infrastructure Not before 8th Mar 2021 Decision to allocation of circa £2.8mil of capital funding from SCC capital approvals for the development of the Chard Enterprise Centre	Issue: Approval to allocate funds for the development of Chard Enterprise Centre phase 1			Katriona Lovelock, Economic Development Officer Tel: 01823 359873
5 February 2021	Cabinet Member for Children and Families Not before 8th Mar 2021 To agree the Early Years Entitlement funding rate for Early Years providers for 2021-22.	Issue: Early Years Block - Early Years Single Funding Formula rates 2021-22			Julia Balmford

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1 October 2020	Cabinet Member for Economic Development, Planning and Community Infrastructure, ECI Commissioning Director Not before 15th Mar 2021	Issue: Acceptance of ERDF grant funding & signing of the grant funding agreement for the delivery of Chard Enterprise Centre Phase 2	01.12.2020 Key decision Chard phase 2 Final Version		
26 January 2021	Director for Economic and Community Infrastructure Commissioning Not before 15th Mar 2021 To approve the extension of the SME Business Support for Hinkley Point C Supply Chain and Nuclear South West Inward Investment Expertise Contract to end of February 2022	Issue: Extension of SME Business Support for Hinkley Point C Supply Chain and Nuclear South West Inward Investment Expertise Contract			Samantha Seddon, Service Manager-Economy
12 August 2020	Cabinet Member for Education and Transformation Not before 15th Mar 2021	Issue: Expansion of Robert Blake Secondary School to provide additional school places from 2021			Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260

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4 February 2021	Director of Children's Services Not before 15th Mar 2021 A Cabinet paper on the 23rd September 2020 authorises the delegation of the decision to award any contracts for the delivery of this project (including appointment of the principle contractor) to the Director of Children's Services	Issue: Approval to appoint a main contractor for Holyrood Academy's expansion			Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260
4 February 2021	Cabinet Member for Children and Families Not before 15th Mar 2021 To agree the Early Years Entitlement funding rate for Early Years providers for 2021-22.	Issue: Early Years Block - Early Years Single Funding Formula rates 2021-22			Julia Balmford
26 January 2021	Cabinet (Virtual meetings being held from May 2020 due to Coronavirus) 17 Mar 2021 To consider recommendations for future Schools provision in the Crewkerne and Ilminster area	Issue: Schools in the Crewkerne and Ilminster area			

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21 May 2020	Cabinet (Virtual meetings being held from May 2020 due to Coronavirus) 17 Mar 2021 To consider the report	Issue: Revenue Budget Monitoring - Month 10			Sian Hedger
26 January 2021	Cabinet (Virtual meetings being held from May 2020 due to Coronavirus) 17 Mar 2021 To approve the award of a contract for construction of a Digital Innovation Centre in Taunton	Issue: Digital Innovation Centre - Construction Contract Award			Samantha Seddon, Service Manager-Economy
24 September 2020	Cabinet (Virtual meetings being held from May 2020 due to Coronavirus) 17 Mar 2021 for consideration	Issue: Q3 Performance Report			Tony Johnson, Service Manager – Business Intelligence, Children's Services Tel: 01823359222
6 January 2021	Cabinet Member for Resources 19 Mar 2021 Approval to appoint the recommended works contractor and associated legal contracts following bid evaluation and review of best value	Issue: Minehead Library Refurbishment works approval			

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23 October 2020	Cabinet Member for Resources Not before 29th Mar 2021 That the Cabinet Member for Resources authorises the sale parts of the following: Stowey Rocks Farm, Land at Curry Rivel, Land at Ash, Sandpits Farm, Canal Way, and Coldharbour Farm	Issue: Disposal of 6 County Farm Sites			Charlie Field, Estates Manager, Corporate Property Tel: 01823355325
15 December 2020	Director of Commissioning and Lead Commissioner for Economic Community Infrastructure Not before 6th Apr 2021 To award contracts to E book & E audio book supplier(s) for Somerset County Council Library Service on behalf of itself and partner authorities in the South West region	Issue: To award contract(s) to the successful supplier(s) resulting from the outcome of the E book & E audio book tender(s)			Scrutiny Work Programmes

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4 February 2021	Cabinet Member for Highways and Transport Not before 14th May 2021 Following a procurement process, the decision will be to award a contract for the provision of the Park & Ride service.	Issue: Decision to award a contract for the provision of the Park & Ride service			Natasha Bates
4 February 2021	Cabinet (Virtual meetings being held from May 2020 due to Coronavirus) 16 Jun 2021	Issue: Quarter 4 Performance Report			Tony Johnson, Service Manager – Business Intelligence, Children's Services Tel: 01823359222